UNITED STATES POSTAL SERVICE RETAIL QUICK REFERENCE GUIDE

Effective date 5/31/2015

FIRST-CLASS MAIL POSTAGE

Weight Not Over	LETTERS & CARDS max 1/4" thick	LARGE ENVELOPES max 3/4" thick	PACKAGES max 13 oz.
1 oz.	$0.49	$0.98	$2.54
2 oz.	$0.71	$1.20	$2.54
3 oz.	$0.93	$1.42	$2.54
3.5 oz.	$1.15	-	-
4 oz.	NOTE: For letters over 3.5oz, use the postage for Large Envelopes.	$1.64	$2.74
5 oz.		$1.86	$2.94
6 oz.		$2.08	$3.14
7 oz.		$2.30	$3.34
8 oz.		$2.52	$3.54
9 oz.		$2.74	$3.74
10 oz.		$2.96	$3.94
11 oz.		$3.18	$4.14
12 oz.		$3.40	$4.34
13 oz.		$3.62	$4.54

For items heavier than 13 oz., use Priority Mail.

Postcards (max size 4-1/4" x 6")……. $0.35

EDDM-Std Flats accepted at Retail…….. $0.183

Discount on Metered Letters…… $0.005

PRIORITY MAIL POSTAGE

Regular Flat Rate Envelope …… $5.75

Padded Flat Rate Envelope…… $6.10

Legal Size Flat Rate Envelope $5.90

Small Flat Rate Box…….. $5.95

Medium Flat Rate Box…….. $12.65

Large Flat Rate Box…… $17.90

Lg Flat Rate Box to APO/FPO/DPO $15.90

PRIORITY MAIL EXPRESS POSTAGE

$100 free insurance. Additional insurance available.

Rate up to 1/2 pound starting at…… $16.95

Priority Mail Express Flat Rate Env…… $19.99

Priority Mail Express Flat Rate Box…… $44.95

10:30am Delivery w/fee…… $5.00

FOREVER/NONDENOMINATED STAMPS

Stamped Envelope			$0.62
Stamped Post Card			$0.39
Post Card Stamp			$0.35
Additional Ounce Stamp			$0.22
Nonmachinable Letter Stamp			$0.71
2 oz. Stamp			$0.71
3 oz. Stamp			$0.93
"A" Yellow	$0.15	"H" Hat	$0.33
"B" Purple	$0.18	Flowers	$0.34
"C" Brown	$0.20	Farm Flag	$0.34
"D" Green	$0.22	Flag/Toy Cars	$0.37
"E" EARTH	$0.25	Flag/Liberty	$0.39
"F" Tulip	$0.29	True Blue Birds	$0.39
"G" Glory	$0.32	Flag (Tan)	$0.41
Make-Up Stamp (Star)			$0.03
Breast Cancer (Research) First-Class			$0.60

SIZE & WEIGHT LIMITS

Minimum size for mail is 5" x 3 1/2" x 0.007 ". Maximum USPS weight is 70 lbs for all mail.
Maximum size is 108" in combined length & girth for Priority Mail.
Maximum size is 130" in combined length & girth for Parcel Post.

USPS Tracking

Provides tracking updates as an item travels to its destination. Customers can obtain tracking updates, including the date and time of delivery or attempted delivery thru usps.com.Include USPS Tracking for four domestic products: Priority Mail Express, Priority Mail, First Class Mail parcels, Standard Post, Library Mail, Media Mail and Bound Printed Matter parcels.

EXTA SERVICES AND FEES

DOMESTIC INSURANCE

Insured Mail provides indemnity coverage in the event of loss, damage or missing contents based on the declared value of an item up to $5,000.

LIABILITY *(Maximum is $5000)*	FEE
$0.01 to $50……	$2.20
$50.01 to $100……	$2.75
$100.01 to $200……	$3.50
$200.01 to $300……	$4.60
$300.01 to $400……	$5.80
$400.01 to $500……	$7.00
$500.01 to $600……	$9.45
Per each additional $100……	$1.30

REGISTERED MAIL

Registered Mail provides the highest level of security afforded by USPS, including a special chain of custody and indemnity up to $50,000.

Declared Value (in addition to postage)	
$0.00 (no insurance)……	$12.20
With insurance $0.01 to $100……	$13.00
$100.01 to $500……	$15.15
$500.01 to $1000……	$16.75
$1000.01 to $2000……	$18.35

See Notice 123 for additional fees up to values of $50,000

Registered Mail Restricted Delivery…… $5.15

Registered Mail COD…… $5.90

USPS SIGNATURE SERVICES

Signature Confirmation provides evidence of delivery and requires a signature at the time of delivery. The recipients delivery record is available electronically by requesting through usps.com or calling 1-800-ASK-USPS (1-800-275-8777)

Signature Confirmation Service

Captures Date/Time

Post Office…… $3.00

Online…… $2.45

Sig Conf. Restricted Delivery

Captures Date/Time, Delivery Restriction

Post Office…… $8.15

Online…… $7.60

Adult Signature Required

Captures Date/Time. Age Restriction

Online…… $5.50

Adult Signature Restricted Delivery

Captures Date/Time. Age/Delivery Restriction

Online…… $5.75

CERTIFIED MAIL

Certified Mail provides a postmarked (round-dated) mailing receipt, electronic delivery verification and requires a signature to be captured at delivery.The service provides the option to purchase a Return Receipt as electronic or physical evidence that the signature was obtained at delivery.

Certifieid Mail	Post Office or Online	$3.45
Cert w/Restricted Delivery	Post Office or Online	$8.60
Cert w/Adult Sig.Required	Online only	$8.60
Cert w/Adult Sig. Requested Ristricted Del	Online only	$8.60

SPECIAL HANDLING SERVICES

A "Special Handling-Fragile endorsement must be visible for fragile pieces where Special Handling has been requested and the applicable fee paid.

SPECIAL HANDLING SERVICES	Fee
Fragile	10.35

LIVE ANIMAL TRANSPORTATION FEE

A Live Animal Transportation Fee of $0.20 per pound for day-old poultry is charged when mailed Priority Mail Express or Priority Mail to Zones 5-9.

RETURN RECIEPT

Return Receipt provides evidence of delivery, including the recipient's signature and actual delivery address.

PS Form 3811 at time of mailing…….. $2.80

Electronic at time of mailing…… $1.40

COLLECT ON DELIVERY (COD)

Sender requires customer to pay for item and shipping. Maximum value for COD coverage up to $1000.

$	to	$	Fee
$0.01	to	$50.00	$7.25
$50.01	to	$100.00	$9.05
$100.01	to	$200.00	$10.85
$200.01	to	$300.00	$12.65
$300.01	to	$400.00	$14.45
$400.01	to	$500.00	$16.25
$500.01	to	$600.00	$18.05
$600.01	to	$700.00	$19.85
$700.01	to	$800.00	$21.65
$800.01	to	$900.00	$23.45
$900.01	to	$1,000.00	$25.25

COD Restricted Delivery $5.15

ADDITIONAL POSTAL RATES & FEES

Nonmachinable Letter: Additional postage required for such things as square envelopes or where contents cause envelope to be uneven.
Balloon Price: Packages measuring > 84 inches in combined length and girth and weighing < 20 pounds. Applies to Standard Post going to Zones 1-9. Priority limited to Zones 1-4.
Dimensional Weight: Packages where length x width x height = 1728" or more going to Zones 5-9.

Premium Forwarding Service (Save $1.50 online)	$18.00
Weekly Reshipment Fee	$18.00
Certificate of Mailing	$1.35
Customs Clearance Fee	$6.00
Non-Machinable Letter Surcharge	$0.22
Return Receipt for Merchandise (Form 3804)	$4.40
Package Intercept Fee	$12.15
Keys or ID Devices	Reference Notice 123 for additional prices

MONEY ORDERS

$0.01 UP TO $500.00……	$1.25
$500.01 UP TO $1000.00……	$1.65
Inquiry Fee……	$6.20
Int'l Money Orders up to $700	$4.50

Not available to all countries.

MEDIA MAIL AND LIBRARY RATE

Media Mail and Library Mail pieces have special requirements that must be met and are subject to inspection after acceptance.

Weight not over	Media	Library
1 lbs	$2.72	$2.59
2 lbs	$3.22	$3.07
3 lbs	$3.72	$3.55

Referece Notice 123 for additional prices and DMM for restrictions

FIRST CLASS MAIL INT'L LETTERS

The weight limit for a letter-size First-Class Mail International mailpiece is 3.5 ounces. Additional pricing for GXG, PME, PM and FCM can be found on the Postal Explorer at http://pe.usps.gov

		Other Countries		
Weight not over	Groups 1	Groups 2	Groups 3 - 5	Groups 6 - 9
1 oz.	$1.20	$1.20	$1.20	$1.20
2 oz.	$1.20	$1.79	$2.21	$2.06
3 oz.	$1.67	$2.38	$3.24	$2.92
3.5 oz.	$2.16	$2.97	$4.27	$3.78
Postcards	$1.20	$1.20	$1.20	$1.20

PRIORITY MAIL EXPRESS INT'L FLAT RATES

Flat Rate Product	Canada	All Others Countries
Flat Rate Envelope	$38.50	$49.95
Flate Rate Boxes	$71.50	$90.95

PRIORITY MAIL INT'L FLAT RATES

Flat Rate Product	Canada	All Others Countries
Flat Rate Envelope	$21.95	$26.50
Small Flat Rate Box	$21.95	$26.50
Medium Flat Rate Box	$45.25	$66.25
Box	$59.75	$86.25

Your local Post Office has ReadyPost boxes, tape, padded bags, and envelopes for sale.

TO FIND ZIP CODES, NEARBY POST OFFICES, ORDER SUPPLIES, OR GET INTERNATIONAL RATES AND FILL OUT CUSTOMS FORMS, VISIT www.usps.com, OR CALL 1-800-ASK-USPS (1-800-275-8777)